



Description	<ul> <li>The REI Home100 Conventional Loan Program provides first mortgage financing and down payment and/or closing cost assistance to eligible mortgagors. The program is created to fulfill REI Oklahoma's mission to provide housing opportunities to low-income individuals and families. REI is a 501(c)3 non-profit organization.</li> <li>This Program Summary is a complement to and not a substitute for first mortgage program guidelines.</li> <li>Fannie Mae HFA Preferred and Freddie Mac HFA Advantage guidelines apply except as modified by this program summary for the purpose of this program only.</li> </ul>				
	REI is not QM/ATR exempt. All loans must be QM     HPML loans are acceptable to U.S. Bank.	loans based on Revised General QM Rule.			
Available Markets	Properties located within the state of Oklahoma.				
Eligible Lenders	Lenders must be approved by U.S. Bank to participate in the REI Down Payment Assistance Program. Interested lenders should contact U.S. Bank Help desk at 1-800-562-5165 Option 2 or <a href="https://doi.org/10.2016/jhs.com">hfa.programs@usbank.com</a> . You can also contact the REI Oklahoma Housing team at <a href="mailto:reidpa@reiok.org">reidpa@reiok.org</a> or 1-800-658-2823.				
Master Servicer & Compliance Agent	Master Servicer	Compliance Agent			
	U.S. Bank Home Mortgage 9380 Excelsior Blvd. 6th Floor Hopkins, MN 55343 (800) 562-5165 Option 2 hfa.programs@usbank.com  U.S. Bank Manual Scroll down page to "Discover customized partnerships for HFA Lending" and click the "HFA Guidelines" link.	Hilltop Securities Inc. Attn: Sharon Gonzalez or Lori Wood 717 N. Harwood Street, Suite 3400 Dallas, TX 75201 (214) 953-4122 htshousing@hilltopsecurities.com			
First Mortgage Products - Loan Purpose	Purchase of primary residences only. Conforming loa	an limits apply.  Amortization Terms			
	<ul> <li>Fannie Mae</li> <li>HFA Preferred Program up to 97% LTV</li> <li>CLTV not to exceed 105%</li> </ul>	30 Years			
	<ul> <li>Freddie Mac</li> <li>HFA Advantage Program up to 97% LTV</li> <li>CLTV not to exceed 105%</li> </ul>	30 Years			
	The CLTV Includes the combination of other repayab seconds, IDAs, and employer assisted benefits. Pleas community/affordable seconds requirements.				





### **First Loan Interest Rates**

Interest rates will be reviewed daily and will be set for certain products as the market permits; therefore, rates may not be available for all products on a given day.

REI will post First Mortgage interest rates by 9:00 a.m. CST daily. (The Fannie Mae and Freddie Mac loans may have different rates and will be reflected on the daily rate sheet email, if available.) All loans must be delivered and purchased by U.S. Bank within 60 days of rate lock. A one-time extension can be purchased at the following rates:

- 7 days is 0.06250%
- 15 days is 0.12500%
- 22 days is 0.18750%
- 30 days is 0.2500%

This information will be posted on the daily rate sheet. Rates can be subject to intra-day pricing changes.

The Extension Form can be found on the Lender Portal at www.reihome100.org. Please complete form and email to Hilltop Securities at <a href="https://h

### Down Payment Assistance

### Fannie Mae – Option 1

### Forgivable Second Mortgage

#### **Fannie Mae HFA Preferred**

The down payment assistance is in the form of a forgivable second mortgage and based on a percentage of the total first mortgage loan amount. The REI Lender Portal will round the DPA amount to the nearest dollar.

- Forgivable Loan Option 1A: 3.0% Down Payment Assistance (1.5% Mortgage Company Compensation a/k/a Service Released Premium (SRP)).
- Forgivable Loan Option 1B: 0.0%, 3.5%, 4.0%, or 5.0% Down Payment Assistance. (2.5% Mortgage Company Compensation a/k/a Service Released Premium (SRP)).
- Second mortgage bearing 0.0% interest forgivable on a monthly pro rata basis over a 7-year term. The principal will be forgiven in an amount equal to 1/84th of the original principal amount beginning the first full month after closing. There is no forgiveness for partial months. The outstanding principal balance of the loan is due and payable as follows:
  - o The sale or transfer of the property
  - o The refinancing or payment in full of the first mortgage
  - Failure to occupy property as principal residence for a period of more than sixty (60) days
  - o Upon acceleration of the first loan or second loan for any reason

REI will wire the forgivable second mortgage funds to the title company prior to closing upon approval of the Funding Request Stage in the Lender Portal (See Page 12 of this document for more information).





Down Payment Assistance	REI Secured Second Loan Parameters	Fully Amortizing Fixed Rate Second Term	Loan Amount	Interest Rate of Second			
7.00.000	Rural Enterprises of	10 Years	5.0% of Total First	5.0%			
Fannie Mae – Option 2	Oklahoma, Inc.  Loans are subject to the follow	ving parameters:	Loan Amount				
Amortizing Second Mortgage	Each Lender shall comp laws and regulations that Act, Equal Credit Opport high priced mortgage re Procedures Act ("RESPA" discrimination (collective	ly with all applicable local, St at relate to housing, includin tunity Act, Home Ownership equirements, the Truth-in-Le '), TILA-RESPA Integrated Dis ely "Housing Laws"). Lenders y disclosures required by TIL	g but not limited to, the and Equity Protection nding Act ("TILA"), Rea closure ("TRID") and w are responsible for the	ne Fair Housing n Act ("HOEPA"), l Estate Settleme vrongful			
		nust close in Rural Enterprise rm located in the Lender Po		name using the			
	For properties located in a flood zone requiring flood insurance the second mortgage must be included as an outstanding lien in the flood insurance coverage calculations.						
	Title policy is not required for the second mortgage.						
	<ul> <li>There will be a \$175.00 Second Mortgage Servicing Fee for the amortizing second mortgage The fee must be listed on the second mortgage closing disclosure as "Second Mortgage Servicing Fee," "Servicing Fee," or "DPA Servicing Fee." The payee can be listed as the lender or can be left blank. The label will have to meet the lender's internal compliance and the compliance of the applicable agency for the loan type. U.S. Bank will net this fee when the loans are purchased.</li> </ul>						
	Other allowable fees are limited to the mortgage tax, second mortgage closing fees, and recording fees.						
	MERS is not required for the second mortgage.						
	Lender will fund the second Stage and service the loan u lender.						
DPA Use of Funds	including the down payr	to fund up to 100% of the bo ment, closing costs, pre-paid ees and expenses. See excep	items, single or split I				
Additional Information	2 Unit Properties – borrower must contribute a minimum of 3% of their own funds						
	borrower unless the bor and pre-paid items to th	payment and closing cost as rrower is being reimbursed f he extent the borrower's min hds shall be applied as a prin	or an overage of his/himum required invest	ner earnest mone ment has been			
	Down payment and clos sales price and the appr	sing cost assistance funds ca raised value.	nnot pay the differend	ce between the			
	The lender must receive to be eligible for purcha	e compliance approval from the se by the servicer.	the compliance agent,	, Hilltop Securities			





Borrower Eligibility	Fannie Mae HFA Preferred
	The borrower does NOT have to be a First-Time Homebuyer.
	Non-occupying co-signors or co-borrowers ARE permitted – <u>see Fannie Mae Guide Chapter</u> <u>B2-2-04</u> and use the most restrictive guidelines of U.S. Bank or Fannie Mae.
	Borrower(s) who intend to occupy the property may have an ownership interest in other property with a maximum of two financed properties, including the subject property. Financed properties owned by a non-occupant borrower do not have to be included.
Property Type	Fannie Mae HFA Preferred
	• 1 -2 units primary residence
	Condos and townhomes approved by U.S. Bank Home Mortgage's HFA Division
	Manufactured housing is permitted (multi-section only)
	<ul> <li>All agency guidelines must be followed.</li> </ul>
	<ul> <li>U.S. Bank guidelines can be found on U.S. Bank's <u>website</u>. (Scroll down page to "Discover customized partnerships for HFA Lending" and click the "HFA Guidelines" link, then go to Section 1500 of the U.S. Bank HFA Lending Guide and click on the "Affidavit of Affixation" link.)</li> </ul>
	<ul> <li>If guidelines differ, the stricter guidelines must be followed.</li> </ul>
	<ul> <li>U.S. Bank Manufactured Housing Affidavit of Affixation can be found on U.S. Bank's website. (Scroll down page to "Discover customized partnerships for HFA Lending" and click the "HFA Guidelines" link, then go to Section 1500 of the U.S. Bank HFA Lending Guide and click on the "Affidavit of Affixation" link.)</li> </ul>
	<ul> <li>Oklahoma Manufactured Housing Quick Reference Guide can be found <u>here</u>.</li> </ul>
	Refer to the U.S. Bank HFA Lending Guide 800: Condominium Project Review Sections 810 and 811 for all U.S. Bank condo requirements. U.S. Bank website (scroll down to Housing Finance Agency Services to access the guidelines)
	For properties located in a flood zone requiring flood insurance, the outstanding second mortgage lien must be included in the flood insurance coverage calculations.
Income Limits	Fannie Mae HFA Preferred
	Qualifying income is used for this program. There are two different income categories: at or below 80% of the Area Median Income (AMI) and above 80% of the AMI. The combined incomes of the borrower and co-borrower and non-occupying co-signor or co-borrower used to qualify for the loan on the 1003 cannot exceed the income limits for the respective program.
	At or below 80% of the AMI Limits are listed in Exhibit A, attached hereto.
	Above 80% of the AMI Limits are listed in Exhibit B, attached hereto.
	— Lenders will be responsible for ensuring that the income meets program guidelines. —





### **Underwriting**

#### **Credit Score**

DTI

#### **Fannie Mae HFA Preferred**

DU finding of Approve/Eligible and meet all other guidelines listed in this Program Summary. (HFA Preferred is available through DU using the "Additional Data Screen – then select "HFA Preferred.")

Property Type	Maximum LTV	Maximum TLTV/CLTV	Maximum DTI	Maximum FICO	Required Reserves
1 Unit Condos/Townhomes	97%	105%	50%	640	As determined
2 Units	95%	105%	50%	640	by DU
Manufactured Homes – Multi-section Only	95%	105%	45%	660	
Manufactured Homes with MH Advantage	97%	105%	45%	660	

### **Manual Underwriting**

### **Fannie Mae HFA Preferred**

MANUAL UNDERWRITING GUIDELINES – Loans may be manually underwritten according to Fannie Mae guidelines. For reference refer to Fannie Mae Guide Chapters below or any other sections of the guide that could apply.

- If one or more borrowers have no credit score, lenders must follow Fannie Guide Chapters <u>B5-6-02</u> and <u>B3-5.4-01</u>, <u>B3-5.4-02</u> and <u>B3-5.4-03</u> for manual underwriting with non-traditional credit.
- Must follow U.S. Bank overlays, if any.
- If the HFA, GSE, U.S. Bank or MI require more in reserves as listed in LTV/DTI/FICO tables below, the greater number of months of reserves must be documented.
- Manufactured housing may not be manually underwritten.

Property Type	Maximum LTV	Maximum TLTV/CLTV	Maximum DTI	Minimum FICO	Minimum Required Reserves (in months)
1 Unit Properties only	95%	105%	36%	680	2
Condos/Townhomes	95%	105%	36%	660	6
	95%	105%	45%	720	2
	95%	105%	45%	700	6





### Down Payment Assistance

Freddie Mac – Option 1

Gift

### Freddie Mac HFA Advantage

The down payment assistance is in the form of a gift and is based on the total first mortgage loan amount. The REI Lender Portal will round the amount of DPA to the nearest dollar.

- Gift Option 1A: 3.0% Down Payment Assistance **1.5% Service Released Premium (SRP)** (Mortgage Company compensation).
- Gift Option 1B: 0.0%, 3.5%, 4.0% or 5.0% Down Payment Assistance **2.5% Service Released Premium (SRP) (Mortgage Company compensation).**

REI will wire the gift funds to the title company prior to closing upon approval of the Funding Request Stage in the Lender Portal.

### Down Payment Assistance

Freddie Mac – Option 2

Amortizing Second Mortgage

### Freddie Mac HFA Advantage

Loans are subject to the following parameters:

- Each lender shall comply with all local, State of Oklahoma ("State") and federal laws and
  regulations that relate to housing, including but not limited to, the Fair Housing Act, Equal
  Credit Opportunity Act, Home Ownership and Equity Protection Act ("HOEPA"), high priced
  mortgage requirements, Truth-in-Lending ("TILA"), Real Estate Settlement Procedures Act
  ("RESPA"), TILA-RESPA Integrated Disclosure ("TRID") and wrongful discrimination (collectively
  "Housing Laws"). Lenders are responsible for the drawing and delivery to borrower any
  disclosures required by TILA, RESPA and TRID.
- The second mortgage must close in the appropriate name reflected below using the Note and Mortgage Forms located in the Lender Portal. The lender name is determined by the borrower's percentage of the Area Median Income (AMI) as shown in the following table:

Borrower's Percentage of Area Median Income	Secured Second Mortgage Lender	Fully Amortizing Fixed Rate Second	Loan Amount	Interest Rate of
(AMI)		Term		Second
At or below 80% AMI	REI Capital Access	10 Years	5% of Total	5%
	Fund, Inc.		First Loan	
			Amount	
Above 80% AMI	Rural Enterprises	10 Years	5% of Total	5%
	of Oklahoma, Inc.		First Loan	
			Amount	

- For properties located in a flood zone requiring flood insurance the second mortgage must be included as an outstanding lien in the flood insurance coverage calculations.
- Title policy is not required for the second mortgage.
- There will be a \$175.00 Second Mortgage Servicing Fee for the amortizing second mortgage. The fee must be listed on the second mortgage closing disclosure as "Second Mortgage Servicing Fee," "Servicing Fee," or "DPA Servicing Fee." The payee can be listed as the lender or can be left blank. The label will have to meet the lender's internal compliance and the compliance of the applicable agency for the loan type. U.S. Bank will net this fee when the loans are purchased.
- Other allowable fees are limited to the mortgage tax, second mortgage closing fees, and recording fees.
- MERS is not required for the second mortgage.

Lender will fund the second mortgage at closing upon REI's approval of the Funding Request Stage and service the loan until U.S. Bank purchases both the first and second mortgage from lender.





DPA Use of Funds	Freddie Mac HFA Advantage
and Additional Information	<ul> <li>The funds may be used to fund up to 100% of the Borrower's cash requirement to close, including the down payment, closing costs, pre-paid items, single or split MI fees and other related Mortgage Loan fees and expenses. See exception below:</li> </ul>
	2 Unit Properties – borrower must contribute a minimum of 3% of their own funds.
	No portion of the down payment and closing cost assistance funds is to be paid to the Borrower unless the Borrower is being reimbursed for an overage of his/her earnest money and pre-paid items to the extent the Borrower's minimum required investment has been satisfied. Remaining funds shall be applied as a principal reduction at closing.
	<ul> <li>Down payment and closing cost assistance funds cannot pay the difference between the sales price and the appraised value.</li> </ul>
	The lender must receive a compliance approval from the compliance agent, Hilltop Securities, to be eligible for purchase by the servicer.
Borrower Eligibility	Freddie Mac HFA Advantage
	Borrower does NOT have to be a First-Time Homebuyer.
	• <b>Freddie Mac HFA Advantage:</b> Non-occupying co-borrowers ARE permitted per most restrictive guidelines of U.S. Bank or Freddie Mac Home Possible requirements for HFA Advantage Freddie Mac <u>Guide 4501.7</u> .
	NOTE: See income section below for more detail regarding qualifying income.
	• <b>Freddie Mac HFA Advantage</b> : Borrower(s) who intend to occupy the property may have an ownership interest in other property with a maximum of two financed properties, including the subject property.
Property Type	Freddie Mac HFA Advantage
	1 - 2 Units primary residence
	Condos & Townhomes approved by U.S. Bank Home Mortgage's HFA Division
	Manufactured housing is permitted (multi-section only)
	<ul> <li>All agency guidelines must be followed.</li> </ul>
	<ul> <li>U.S. Bank guidelines can be found on U.S. Bank's <u>website</u>. (Scroll down to the middle of the page and click on the "HFA Guidelines" link.)</li> </ul>
	<ul> <li>If guidelines differ, the stricter guidelines must be followed.</li> </ul>
	<ul> <li>U.S. Bank Manufactured Housing Affidavit of Affixation can be found on U.S. Bank's website. (Scroll down to the middle of the page, click on the "HFA Guidelines" link, then go to Section 1500 of the U.S. Bank HFA Lending Guide and click on the "Affidavit of Affixation" link.)</li> </ul>
	<ul> <li>Oklahoma Manufactured Housing Quick Reference Guide can be found <u>here</u>.</li> </ul>
	Refer to the U.S. Bank HFA Lending Guide 800: Condominium Project Review Sections 810 and 811 for all U.S. Bank condo requirements. U.S. Bank Website (scroll down page to "Discover customized partnerships for HFA Lending" and click the "HFA Guidelines" link, then go to Section 800).
	For properties located in a flood zone requiring flood insurance, the outstanding second mortgage lien must be included in the flood insurance coverage calculations.





Income Limits		Freddie Mac HFA Advantage						
	80% of the Area Median I income converted to an amortgaged premises. To the lender must rely on the Advisor for Loan Product must not exceed the incomport and non-occupy	Qualifying income is used for this program. There are two different income categories: at or below 80% of the Area Median Income (AMI) and above 80% of the AMI. The borrower's qualifying income converted to an annual basis must not exceed the income limits for the location of the mortgaged premises. To determine whether the borrower's income exceeds the income limits, the lender must rely on the income used to qualify the borrower and submitted to Loan Product Advisor for Loan Product Advisor mortgages. The income for all borrowers that sign the note must not exceed the income limits for their respective program – combined incomes of the borrower and non-occupying co-signor or co-borrower used to qualify for the loan on the 1003 cannot exceed the income limits for their respective program:						
	At or below 80% of	At or below 80% of the AMI Limits are listed in Exhibit A, attached hereto.						
	Above 80% of the A	Above 80% of the AMI Limits are listed in Exhibit B, attached hereto.						
	— Lenders will be responsible for ensuring that the income meets program guidelines. —							
AUS Underwriting		Frede	die Mac HFA A	dvantage				
Credit Score	LP finding of Accept/Eligib	ole and meet a	ll other guidelir	nes listed in thi	s Program Sur	mmary.		
DTI	(Offering Identifier: HFA I (LPA Legacy) or using the	•	A v5.0.06 or hig	her) - Home Po	ossible Advant	tage for HFAs		
	Property Type	Maximum LTV	Maximum TLTV/CLTV	Maximum DTI	Minimum FICO	Required Reserves		
	1-Unit Condos/Townhomes	97%	105%	50%	640	As		
	2-Units Condos/Townhomes	95%	105%	50%	640	determined by LPA		
	Manufactured Homes	95%	95%	45%	660	1		

97%

105%

45%

660

– Multi-section onlyManufactured Home

with CHOICEHome





Manual Underwriting	Freddie Mac HFA Advantage  MANUAL UNDERWRITING GUIDELINES – Loans may be manually underwritten according to Freddie Mac guidelines. For reference refer to Freddie Guide chapters below or any other sections of the guide that could apply.					
	• For Freddie Mac HFA 5400 and 5500.	Advantage, pl	ease refer to F	reddie Guide	Topics <u><b>5100</b></u> , <u>5</u>	5200, <u>5300</u> ,
	Must follow U.S. Ban	k overlays, if a	ny.			
	If the HFA, GSE, U.S. below; the greater not be a second to the sec		•			/FICO tables
	Manufactured house	sing may not	oe manually ເ	ınderwritten	•	
	Property Type	Maximum LTV	Maximum TLTV/CLTV	Maximum DTI	Minimum FICO	Minimum Required Reserves (in months)
	1–Unit Properties Condos/Townhomes	95%	105%	45%	660	2
	Fannie	Mae HFA Pref	erred & Fredo	lie Mac HFA A	Advantage	
	REMAINING SECTIONS APPLY TO BOTH PRODUCTS					
Seller Contributions	3% Maximum for CLTV gre	ater than 90%				
	6% Maximum for CLTV less	s than or equal	to 90%			
	May be use	May be used for closing costs and/or single or split MI premiums.				
Mortgage Insurance	The following MI Companie	es are approve	d: Arch, Enact,	Essent, MGIC	, National MI,	and Radian.
	MI rates, pricing, and guidelines may differ among the participating Mortgage Insurers ar subject to change. Lenders should consult the current Housing Finance Agency MI guidel each MI company to determine the terms and conditions by which such loans will be insufficed these Program Guidelines do not supersede, nor are they a substitute for, the guidelines with each Mortgage Insurer at the time the loan is underwritten.					guidelines at pe insured.
	Payment Options All LTVs					
	<ul> <li>Borrower Paid – monthly with annual renewal</li> <li>Split Premium</li> <li>Single Premium</li> </ul>					
	— Base loan plus financed MI cannot exceed 97% with either product.—					
	MI Coverage for Quali 80% and below AM			Coverage for 80% of AMI		
	18% for LTVs >95% a	and < = 97%		35% for LTVs	>95% and < =	97%
	16% for LTVs >90%	and <= 95%		30% for LTVs	>90% and <=	95%
	12% for LTVs >85%	and <=90%		25% for LTVs	s >85% and <=	90%
	6% for LTVs >80% a	and <= 85%	nd <= 85% 12% for LTVs >80% and <= 85%			85%





### **Homebuyer Education**

Required if all borrowers are first-time homebuyers, at least one borrower must complete prepurchase homebuyer education and counseling. The following courses listed are acceptable:

- <u>REI Homebuyer Education</u> through eHome America, please click on the link to take the
  online course. The cost is \$49.00. Contact us at <u>reidpa@reiok.org</u> to ask about a discount
  code.
- Freddie Mac's CreditSmart®
- <u>Fannie Mae's HomeView™ Homeownership Course</u>
- HUD approved counseling agency
- Homeownership education programs developed by mortgage insurance companies or other providers' programs that meet the standards for Homeownership Education and Counseling set by HUD or the National Industry Standards for Homeownership Education and Counseling.

Lender must retain a copy of the certificate of course or counseling completion in the loan file.

### **Pricing**

In addition to the standard fees normally charged to the borrower (i.e. Appraisal Fee, Credit Report Fee, Flood Certification, Freight, Underwriting, Document Preparation, etc.) the following fees may also be included. If this list includes a standard fee, the amount listed below should be used. Standard fees should be itemized separately on the Closing Disclosure.

— No loan level price adjustments (LLPAs) and no adverse market delivery fee.—

Туре	Amount	Service Provider
Loan Origination Fee – First Mortgage	Usual and customary	Lender
Mortgage Company Compensation a/k/a Service Release Premium (SRP)	Option 1A – Gift – 1.5%  Option 1B – Gift – 2.5%  Option 2 – Amortizing Second Mortgage – 2.5%	Lender
Investor Funding Fee – First Mortgage	\$400.00	Lender
Investor Tax Service Fee – First Mortgage	\$84.00	Lender
Second Mortgage Servicing Fee	\$175.00 (Option 2 – amortizing second mortgage only)	Lender
Code Compliance Fee – First Mortgage	\$185.00 – Paid at closing	Hilltop Securities Attn: Sharon Gonzales 717 Harwood Street, Suite 3400 Dallas, TX 75201





# Loan Purchase and Servicing

- U.S. Bank will purchase the first mortgage loan at a rate and price reflected on the reservation confirmation, less any fees, plus the applicable Service Release Premium.
- All first mortgage and amortizing second loans will be sold to U.S. Bank.
- Lender will be required to register and assign the first mortgages using MERS to U.S. Bank.
- Amortizing second mortgage loan files will be sent to U.S. Bank. U.S. Bank will purchase the amortizing second mortgage funded by lender from the lender when the first mortgage is purchased.
- Fannie Mae forgivable second loans will be delivered to U.S. Bank (REI funds gifts and Fannie Mae forgivable second mortgages at closing. U.S. Bank will not reimburse the lender when the first mortgage is purchased for these loan types).
- If Lender does not deliver all accurate/correct final documents required for any
  mortgage loan to U.S. Bank within 120 days of closing, U.S. Bank may assess a \$50
  monthly penalty fee per deficient loan, beginning 120 days after closing.
- First and second loans will be sent to U.S. Bank as follows:

First and Second Loan Files	First and Second Collateral Packages
Delivered online through U.S. Bank's lender portal.  hfa.programs@usbank.com  (800) 562-5165 Option 2	U.S. Bank Home Mortgage Attn: HFA Note Vault, 6 <sup>th</sup> Floor 9380 Excelsior Blvd. Hopkins, MN 55343
(800) 562-5165 Option 2	

In the event a loan is not purchased and/or securitized by U.S. Bank and loan reservation is canceled, the Lender must reimburse REI for the down payment assistance gift or forgivable second mortgage funds REI provided at loan closing. In such cases, REI Down Payment Assistance will notify the Lender, and the Lender will have 15 days to remit the funds owed to REI Down Payment Assistance.

In addition, REI will assign the amortizing second mortgages to the lender if the first mortgage loan is not purchased and/or securitized for any reason.





### Approval Process, Funding, and Closing

This page is a general outline of the process. The checklist noted for each section is downloaded from the portal and will inform the lender what documents are applicable for each individual loan type. Please refer to that document during the loan process.

### **Pre-Closing Compliance/Initial Approval Stage**

### Complete/upload the following (all programs):

- Pre-Closing Checklist
- Loan Application
- Purchase Contract
- Homebuyer Education Certificate, if applicable
- Loan Estimate
- Preliminary Underwriter Transmittal Summary Form (does not have to be signed)

### **Option 2 - Amortizing Second**

Second mortgage Loan Estimate

### **DPA Funding Request Stage (must be completed prior to closing for ALL loans)**

- REI will table fund the gift and forgivable second mortgage funds at closing.
- Lender will fund the amortizing second mortgage, if applicable, at closing.

### Complete/upload the following (all programs):

- Funding Checklist
- Funding Request Form
- Commitment Letter
- Notice of Down Payment Assistance Grant (Gift Letter), if applicable
- Borrower's Acknowledgement Form, if applicable
- Wiring instructions
- Final Closing Disclosure, First Mortgage
- Final Signed Underwriter Transmittal Summary Form

#### **Option 2 - Amortizing Second**

- Second Mortgage Borrower's Acknowledgement Form
- Completed Second Note and Mortgage
- Final Closing Disclosure, Second Mortgage

### **Post-Closing Compliance/Documentation**

The first mortgage loan will not be purchased by U.S. Bank until the post-closing documents have been uploaded, reviewed, and cleared by Hilltop Securities.

### Complete/upload the following:

- Post-Closing Checklist
- Final executed Closing Disclosure, First Mortgage
- Final executed 1003
- Final executed Gift Letter, if applicable
- Final executed Borrower's Acknowledgement Form, if applicable
- Final executed Second Note and Mortgage, if applicable
- Final executed Second Mortgage Closing Disclosure, if applicable
- ACH payment to Hilltop Securities for \$185 is required to be sent through ACH HilltopPay application





Exhibit A – 2024-2025 Income Limits for Conventional Loans At or Below 80% AMI					
Fannie Mae HFA Preferred and Freddie Mac HFA Advantage					
County	Income Limit	County	Income Limit		
Adair	\$55,200	Le Flore	\$55,200		
Alfalfa	\$76,080	Lincoln	\$71,280		
Atoka	\$55,200	Logan	\$71,280		
Beaver	\$60,000	Love	\$60,240		
Beckham	\$63,760	Major	\$66,640		
Blaine	\$60,000	Marshall	\$55,200		
Bryan	\$55,760	Mayes	\$58,480		
Caddo	\$55,680	McClain	\$71,280		
Canadian	\$71,280	McCurtain	\$55,200		
Carter	\$61,360	McIntosh	\$55,200		
Cherokee	\$56,160	Murray	\$62,320		
Choctaw	\$55,200	Muskogee	\$57,920		
Cimarron	\$59,840	Noble	\$67,120		
Cleveland	\$71,280	Nowata	\$55,200		
Coal	\$55,200	Okfuskee	\$55,200		
Comanche	\$56,960	Oklahoma	\$71,280		
Cotton	\$56,960	Okmulgee	\$68,240		
Craig	\$55,200	Osage	\$68,240		
Creek	\$68,240	Ottawa	\$55,200		
Custer	\$66,880	Pawnee	\$68,240		
Delaware	\$56,400	Payne	\$61,760		
Dewey	\$60,720	Pittsburg	\$56,880		
Ellis	\$63,200	Pontotoc	\$63,440		
Garfield	\$53,200	Pottawatomie	\$55,200		
Garvin	\$55,200	Pushmataha	\$55,200		
Grady	\$71,280	Roger Mills	\$57,760		
Grant	\$67,280	Rogers	\$68,240		
Greer	\$55,200	Seminole	\$55,200		
Harmon	\$55,200	Seguoyah	\$53,360		
Harper	\$59,360	Stephens	\$60,160		
Haskell	\$55,200	Texas	\$59,920		
Hughes		Tillman			
	\$55,200		\$55,200		
Jackson	\$64,560	Tulsa	\$68,240		
Jefferson	\$55,200	Wagoner	\$68,240		
Johnston	\$55,200	Washington	\$66,000		
Kay	\$55,760	Washita	\$59,280		
Kingfisher	\$62,400	Woods	\$68,400		
Kiowa	\$55,200	Woodward	\$60,720		
Latimer	\$55,200				





Exhibit B – 2024-2025 Income Limits for Conventional Loans Above 80% AMI  Fannie Mae HFA Preferred and Freddie Mac HFA Advantage			
	raillie wae fira Preferred	and Fredule Mac HFA Adv	rantage
County	Income Limit	County	Income Limit
Adair	\$120,150	Le Flore	\$120,150
Alfalfa	\$142,650	Lincoln	\$120,150
Atoka	\$120,150	Logan	\$134,250
Beaver	\$120,150	Love	\$120,150
Beckham	\$120,150	Major	\$124,950
Blaine	\$120,150	Marshall	\$120,150
Bryan	\$120,150	Mayes	\$120,150
Caddo	\$120,150	McClain	\$134,250
Canadian	\$134,250	McCurtain	\$120,150
Carter	\$120,150	McIntosh	\$120,150
Cherokee	\$120,150	Murray	\$120,150
Choctaw	\$120,150	Muskogee	\$120,150
Cimarron	\$120,150	Noble	\$125,850
Cleveland	\$134,250	Nowata	\$120,150
Coal	\$120,150	Okfuskee	\$120,150
Comanche	\$120,150	Oklahoma	\$134,250
Cotton	\$124,200	Okmulgee	\$120,150
Craig	\$120,150	Osage	\$129,900
Creek	\$129,900	Ottawa	\$120,150
Custer	\$125,400	Pawnee	\$120,150
Delaware	\$120,150	Payne	\$120,150
Dewey	\$120,150	Pittsburg	\$120,150
Ellis	\$120,150	Pontotoc	\$120,150
Garfield	\$126,000	Pottawatomie	\$120,150
Garvin	\$120,150	Pushmataha	\$120,150
Grady	\$137,250	Roger Mills	\$120,150
Grant	\$126,150	Rogers	\$129,900
Greer	\$120,150	Seminole	\$120,150
Harmon	\$120,150	Sequoyah	\$120,150
Harper	\$120,150	Stephens	\$120,150
Haskell	\$120,150	Texas	\$120,150
Hughes	\$120,150	Tillman	\$120,150
Jackson	\$121,050	Tulsa	\$129,900
Jefferson	\$120,150	Wagoner	\$129,900
Johnston	\$120,150	Washington	\$123,750
Kay	\$120,150	Washita	\$120,150
Kingfisher	\$120,150	Woods	\$128,250
Kiowa	\$120,150	Woodward	\$120,150
Latimer	\$120,150	2.3.5.1.5.1.5.	,